



GREATER
SYDNEY
PARKLANDS

Wedding and special occasion photography permit

Terms and conditions

Western Sydney Parklands and Parramatta Park

The terms and conditions have been developed by Greater Sydney Parklands (GSP) to ensure the safe and equitable use of park facilities and to minimise the impacts of activities on other park visitors, nearby residents and stakeholders.

Fees, charges and payment

Fees and charges consist of a photography permit fee and in some cases fees for entertainment and other add-ons and a bond. Unless requested by Greater Sydney Parklands (GSP), private bookings do not attract a bond. In the case of a private booking, the person making the booking is the “responsible person” and is liable for any costs incurred by GSP arising from the booking such as damage to facilities or removal of rubbish after use.

Wedding and special occasion photography permits can be purchased directly through the website. Bookings are not confirmed until we have received payment in full. Partial payment is not accepted.

Alterations

If you choose to alter your photography permit booking for any reason after it has been confirmed an additional fee may apply. All requests must be received in writing or via email with at least 14 days’ notice.

Postponement

If you postpone your photography permit booking after it has been confirmed an additional fee may apply. All requests must be received in writing or via email with at least 14 days’ notice.

No additional fee will be applied for the first change request. Subsequent change requests will incur a \$65.00 administration and processing fee, which must be paid before we confirm the change.

Wedding photography

All wedding photography requires a valid permit. The permit provides approval for nonexclusive use of all areas in the nominated park open to the public. This excludes Old Government House, all sporting facilities, mountain bike trails, conservation areas, and any leased properties.

Advertising the event

All external advertising and promotional materials for events or functions must be approved by GSP before publication or use in any media. We reserve the right to withhold approval at our absolute discretion.

Cancellations and refunds

If you cancel your booking for any reason after it has been confirmed a cancellation fee will be deducted from the fees paid before they are refunded. All cancellations must be received in writing or via email.

The cancellation fee is calculated based on the amount of notice given. Where 14 days or more notice is provided a \$65.00 administration and processing fee will be deducted from any fees paid. If less than 14 days’ notice is provided all fees will be forfeited.

If you cancel on the day of your booking due to adverse weather, no refunds apply and all fees paid will be forfeited.

We may cancel any booking by telephone, via email or in writing sent to the responsible person. If we cancel a booking a full refund of the hire fee paid will apply.

Public liability insurance

Individuals who purchase a wedding and special occasion photography permit are generally not required to provide public liability insurance, although this may be requested depending on individual activities and/or hiring applications. An organisation that reserves an area of the park must provide GSP with a copy of their certificate of currency for public liability insurance of not less than AU\$10 million for the booking to be confirmed.

Vehicle parking and access

To ensure visitor safety and access in popular picnicking areas, GSP operates a restricted parking area scheme. Parking is permitted only in marked bays. Bays are marked by signs and symbols and time restrictions apply in some areas. It is illegal to park outside of marked bays or overtime and fines apply for noncompliance.

There is no guaranteed parking and the reservation of parking bays for bookings is not permitted.

All vehicles must use designated vehicle access routes to, from and through the parklands and must observe signs and directions and regulations always.

Restrictions apply to buses and a bus access permit must be obtained from the GSP website before buses enter the park. Bus drivers must always adhere to the park's traffic management system.

Noise

Noise from radios or the like, public address systems, amplifiers and musical instruments must be kept to a level that does not disturb other visitors. The ranger or other GSP officer has sole discretion in determining whether interference or nuisance is taking place and may issue directions to the responsible person to take remedial action. It is an offence to fail to comply with the reasonable direction of an authorised officer.

Alcohol consumption

Consumption of alcohol is permitted within the park when consumed responsibly and legally.

Where guests are served alcohol for consumption as part of the booking with or without a fee, entry ticket or other charge, a liquor licence may be required. You are required to refer to the Office of Liquor and Gaming and confirm what licensing requirements apply to your activity and ensure you comply with all relevant requirements.

Waste management

All litter **including cigarette butts**, must be placed either in the bins provided in the park or removed from the park by the responsible person. If GSP incurs additional expense resulting from the removal of any rubbish left at the booked area or surrounds, including any rubbish left lying adjacent to the bin stations, the cost will be charged to the responsible person by withholding all or part of the bond or by invoice for private functions where no bond is charged.

Hot coals, ice and oil must not be put on the ground in the park as it damages the grass.

After-hours access

Where any booking requires access to park facilities outside the hours of 9 am to 3 pm Monday to Sunday, a call-out fee may be charged to arrange for securing facilities such as power or gates. Such access is subject to prior approval by GSP.

Where deemed necessary for the proper management of the booking, GSP may require RMS-qualified traffic controllers to assist at events and large private functions. In this instance, we will engage suitably qualified personnel and this cost shall be charged to the responsible person or event organiser. We retain the right to determine if this additional service is required.

Additional requirements

In addition to the terms and conditions of hire, all park visitors are required to comply with the Western Sydney Parklands Act 2006 or Parramatta Park Trust Act 2006 and the Western Sydney Parklands Regulation or Parramatta Park Trust Regulation.

Failure to comply

All park users including responsible persons must ensure they adhere to the terms and conditions of hire, the Parramatta Park Trust Regulation and the Western Sydney Parklands Regulation. Failing to follow the direction of a ranger or an authorised officer is an offence under our regulations and fines may apply.

Failure to comply with any of the terms and conditions of hire or any reasonable request by an authorised officer may result in the cancellation, refusal or alteration of your booking.

In the case that your booking is cancelled due to non-compliance all fees will be forfeited.

In addition to the cancellation of your function, fines can apply for breaches of the Parramatta Park Trust Regulation and the Western Sydney Parklands Regulation.

NSW health advice

As the hirer, it is your responsibility to monitor and comply with all NSW Government health advice. For the latest information visit www.nsw.gov.au.

Further information

Please contact GSP at:

Western Sydney Parklands

Phone: (02) 9895 7500

Email: bookings@wspt.nsw.gov.au

Parramatta Park

Phone: (02) 9895 7599

Email: bookings@ppt.nsw.gov.au